



PROJECT NARRATIVE AND FINANCIAL PROGRESS REPORT

SUPPORT TO THE IMPROVEMENT OF LEGAL AID PRACTICES FOR ACCESS TO JUSTICE FOR ALL IN TURKEY PHASE II

JUNE 2019 – JUNE 2020

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1. PROJECT SYNOPSIS

Project Name	Support to the Improvement of Legal Aid Practices for Access to Justice for All in Turkey Phase II
Location	Turkey
Project Duration	36 months
Project Start Date	1 June 2019
Project End Date	1 June 2022
Reporting Period	June 2019 – June 2020
Overall Objective	Based on the achievements and results of the “Support to the Improvement of Legal Aid Practices for Access to Justice for All in Turkey Phase I”, the Project aims to develop more coordinated, qualified and systematic approach into legal aid practices in Turkey and build awareness on the operationalization of performance management tools and mechanisms to enhance the efforts to ease access to justice. This will be achieved through developing mechanisms towards gaps for better coordination and improving networks among legal aid service providers (Union of Turkish Bar Associations, Bar Associations and lawyers), women NGOs and civil society, as well as increased capacity of lawyers through online training. With the aim to develop a systematic and structured approach, the Project will implement pilot practices for specialized legal aid services towards gender-based violence victims. The Project will also address the implementation of the policy recommendations for improved legal aid services generated in Phase I and will further support the institutional needs of Bar Associations through the dissemination of performance criteria and evaluation mechanisms that are introduced to ensure an effective, coordinated and monitored legal aid system in Turkey.
Direct Beneficiary	Union of Turkish Bar Associations
Target Groups	The target group of the Project are women and vulnerable groups who benefit from legal aid services, especially people subjected to violence.
Final Beneficiaries	Union of Turkish Bar Associations, Ministry of Justice, lawyers practicing legal aid, non-governmental organizations, people subjected to violence who need legal counseling and assistance and refugees.
Contribution to Gender Equality	The Project will contribute to the prevention of gender-based violence, especially violence against women and girls, by the establishment of Violence Prevention Centers (VPC) at 7 pilot bar associations. Strengthening local violence prevention mechanisms is important because by supporting the network between Bars, NGOs and relevant public institutions, local mechanisms will be enhanced and sustainable. Furthermore, developing capacities of lawyers in terms of providing quality consultancy services to members of vulnerable groups subjected to violence will contribute to their access to justice and support them during their legal processes.
Contribution to SDGs	<p>The project contributes to the following SDG targets:</p> <p><u><i>SDG 5: Gender Equality</i></u></p> <p>5.2: Eliminate all forms of violence against all women and girls in the public and private spheres, including trafficking and sexual and other types of exploitation</p>

	<p><u>SDG 16: Peace, Justice and Strong Institutions</u></p> <p>16.a: Strengthen relevant national institutions, including through international cooperation, for building capacities at all levels, in particular in developing countries, for preventing violence and combating terrorism and crime</p> <p>16.3: Promote the rule of law at the national and international levels and ensure equal access to justice for all</p> <p>16.6: Develop effective, accountable and transparent institutions at all levels</p>
Expected Results (Outcomes)	<p>Result I: COORDINATION</p> <p>Enhanced coordination between women NGOs, civil society organizations, lawyers and bar associations to improve the legal aid system in Turkey</p> <p>Result II: SYSTEM DEVELOPMENT</p> <p>Development of a systematic and structured approach for legal aid services via implementing and further improving best practices in pilot Bar Associations: Poppy Project practices</p> <p>Result III: CAPACITY DEVELOPMENT</p> <p>Enhanced capacities of lawyers practicing legal aid through a tailor-made training programme</p> <p>Result IV: AWARENESS RAISING</p> <p>Awareness-raising among bar associations in Turkey on the performance criteria and evaluation mechanism for legal aid services and automation system for appointment of CCP lawyers.</p>
Main Activities	<p><u>Outcome I: Enhanced coordination between women NGOs, civil society organizations, public bodies, lawyers and bar associations to improve the legal aid system in Turkey.</u></p> <p>1.1 - Networking and coordination practices</p> <p><u>Outcome II: Development of a systematic and structured approach for legal aid services via implementing and further improving best practices in pilot Bar Associations: Poppy Project Practices</u></p> <p>2.1 - Tailor-made Training Programme</p> <p>2.2 - Trainings delivery (including ToT)</p> <p>2.3 - Infrastructure Support and Upgrading of Pilot Bar Associations</p> <p>2.4 - Communication and Outreach for each Pilot Bar Association</p> <p>2.5 - Monitoring and Review of Local Poppy Practices at VPCs</p> <p><u>Outcome III: Enhanced capacities of lawyers practicing legal aid through a tailor-made training programme</u></p> <p>3.1 - Training Needs Assessment for a tailor-made Online Training Programme on Legal Aid</p> <p>3.2 - Preparation of Priority Modules on Legal-Aid for Online Training</p> <p>3.3 - Preparation of Software Infrastructure for Online Training Programme</p> <p><u>Outcome IV: Awareness rising among bar associations in Turkey on the performance criteria and evaluation mechanism for legal aid services and automation system for appointment of CCP lawyers</u></p> <p>4.1 - International Study Visits to Best Practices</p> <p>4.2: Implementation of Communication Plan for Awareness Raising on Performance Management</p>

2. EXECUTIVE SUMMARY

During the first year of the project, between June 2019 and June 2020, implementation was focused on the first three outcomes. A concise brief on the progress towards the project outputs is summarized below:

The 1st Regional Meeting was organized within the scope of the Outcome 1 on 10th of March 2020. Feedback was received from pilot Bar Associations and NGOs for enhancing local coordination. The meeting had an important impact on NGOs in terms of raising awareness and facilitating their engagement for networking with Bar Associations. The analysis of the ideas produced by NGOs and Bar Associations were incorporated in reports produced by project experts.

During the implementation of Outcome 2 the following activities were completed:

- The first Coordination Meeting was organized for the presentation of the draft Violence Prevention Centers (VPCs) Guideline and feedbacks were received,
- Visits to 7 pilot Bar Associations were completed for infrastructure analysis and locations were determined for 5 Bar Associations,
- Creation of the Project logo was completed and approved by partners,
- The Project website was created for visibility and information sharing purposes,
- Advisory Committee Meeting was organized and the infrastructure analyses were presented to representatives of Bar Associations,
- Preparations for ToT and tailor-made trainings started.

Most of the above-explained activities had crucial significance for the establishment of VPCs. The guideline was approved by partners and pilot Bar Associations. The Bar Associations are planning to coordinate their staff according to this guideline. Infrastructure analyses were completed and approved by partners. Locations of 5 VPCs were determined and 2 Bar Associations (Nevşehir and Antalya) are waiting for the pending decisions by municipalities and governorates due to the COVID-19 pandemic. Furthermore, communication and visibility activities of the Project was focused on during the COVID-19 pandemic by determining the Project logo and creation of the website. The website will be important for sharing significant information with stakeholders and keeping them up to date. Lastly, preparations for ToT and tailor-made trainings started with desk work. Methodology and content are going to be developed for these trainings.

Parallel to the work described above, preparations for the training needs assessment for the online training programme has started. The project partners also agreed to move forward with this activity during the COVID-19 pandemic because desk work is required. Experts will work for determining priority areas for trainings in close consultation with partners. The drafted document regarding the priority areas for trainings will be shared with partners before the Steering Committee Meeting. The purpose of moving forward with this activity is to be ready to present these priority areas during the 2nd Project Steering Committee Meeting.

In terms of implementation, finding locations for VPCs in 2 pilot provinces namely Nevşehir and Antalya remains a challenge. There are no other challenges or problems so far. In terms of the way forward, desk work and visibility are prioritized. In the current work pace, it is expected that the VPCs will be established in pilot provinces once the COVID-19 pandemic is under control nationally.

The Project prioritizes gender mainstreaming and ensures that it is applied throughout the implementation of all activities. Reports and communication materials are all produced with a gender-sensitive approach. Most importantly, the project serves SDG 5 by carefully implementing activities in line with the work plan and hopefully will contribute to the elimination of violence against women and girls. Implementation currently focuses on strengthening relevant institutions, promoting the rule of law as well as accountability and transparency in institutions, which also serves relevant targets of SDG 16.

3. RESULTS

i) Narrative reporting on results:

Outcome I: Enhanced coordination between women NGOs, civil society organizations, public bodies, lawyers and bar associations to improve the legal aid system in Turkey.

Activities and dates		Outputs and dates		Result
Activity 1.1				
1 st Regional Meeting	Ankara: 10 March 2020	Improved relations between pilot Bar Associations-NGOs, Reports on Regional Workshops in Istanbul and Ankara (which includes findings including discussions, outcomes and next steps)	Final: 28 May 2020	Feedback Received from Bar Associations and NGOs regarding enhanced cooperation Finalized Expert Reports

Progress towards results

Analysis Section

1. Within the scope of Outcome I, contracts of the Individual Consultants (Gender Expert and Communication Expert) were finalized. The experts participated in the meetings and produced reports. In line with the approved Gender Action Plan of the Project (Annex-1), the Gender Expert assists the gender-sensitive approach of the project in enhancing coordination between relevant institutions in terms of paving the way for a gender-based focus throughout coordination efforts. Furthermore, the Gender Expert and Communication Expert collaborate on gender-sensitive communication methods.
2. A workshop in the 1st Regional Meeting has been conducted after expert presentations regarding the importance of coordination between Bar Associations and NGOs (see Annex-2). In the group workshop, NGOs and Bar Associations of each pilot province worked together to provide suggestions and expectations regarding the implementation of the project as well as to enhance coordination between them (see Annex-3 for the expert reports). The content of the meeting was about how to enhance coordination among NGOs and Bar Associations. It was clear that the dynamics of every province was different in terms of coordination and institutional relationships. Participants' suggestions received on VPCs, trainings and coordination. One of the most important points raised was about signing protocols with relevant civil society organizations and public institutions in order to strengthen collaboration and local violence prevention mechanisms. The points raised by the participants and expert reports contributed to the project implementation by

specifically highlighting focus areas. This meeting also showcased the enthusiasm of NGOs and Bar Associations to work together in preventing violence.

ILAP First Regional Workshop – 10.03.2020:

62 Participants – 27.5% Male, 72.5% Female

Public Institutions – 9.5%

International Organisations – 22.5%

NGOs – 53.5%

Bar Associations – 14.5%



Outcome II – Development of a systematic and structured approach for legal aid services via implementing and further improving best practices in pilot Bar Associations: Poppy Project Practices

Activities and dates		Outputs and dates		Result
Activity 2.3				
1 st Coordination Meeting	Ankara: 4 November 2019	Presentation of the draft VPC Guideline and collecting feedback from the representatives of the Bar Associations	Final: 20 January 2020	Finalization of the VPC Guideline (Approved) (see Annex-4)
Visits to 7 pilot Bar Associations for Infrastructure Analyses	Rize: 15 November 2019 Mardin: 19 November 2019 Balıkesir: 25-26 November 2019 Denizli: 4 December 2019 Nevşehir: 18-19 December 2019 (will be visited again) Antalya: 24 December 2019 –	Finalization of the designation and infrastructural analyses of the places that VPCs are to be established in each pilot province (Antalya has transportation problems in the designated location; therefore a new location needs to be found. Information pending by the Antalya Bar Association.	All technical specifications are finalized except Antalya and Nevşehir: 4 June 2020 Technical specifications distributed to pilot Bar Associations on: 11 June 2020 Planned to be	Technical specifications of the VPCs completed and approved.(furnishing and IT)

	14 January 2020 Samsun: 6 January 2020	Nevşehir Bar Association is waiting approval by the Municipality)	published in mid-July	
Activity 2.4				
Establishment of Project Website	Contracting of KAM Innovation as the service provider: 18 February 2020	Preparation of content for the project website URL: www.ilaprojesi.org	Planned to be published in 30 June 2020.	Test version of the website has been prepared and the website will be published after obtaining approvals.
Project Logo and Project Communication Framework	-	Project logo and Communication Framework (Annex-4)	8 May 2020	Various project logos were designed, and the new project logo is determined Project Communication Framework along with Communication Elements In the Scope of Gender Equality was prepared.
Activity 2.5				
1 st Advisory Committee Meeting	Ankara: 10 March 2020			Advisory Committee Meeting Minutes
1 st Steering Committee Meeting	Ankara: 11 March 2020			Steering Committee Meeting Minutes

Progress towards results

Lead Law Expert, 2 Senior Law Experts, Gender Expert and Communication Expert were hired. Moreover, the process for the recruitment of Psychologist, Training of Trainers (ToT) and Social Worker IC Experts was finalized, and the experts were selected. In order to coordinate more efficiently, several meetings with the experts were conducted both in UTBA and UNDP. These meetings took place on 16-24 July 2019 where the work plan of the project was discussed and eventually agreed upon; 10 October 2019 where the later-cancelled opening ceremony was discussed; 16 December 2019 where the progress regarding infrastructure analyses was discussed; 4 March 2020 where the upcoming regional workshop and general progress of the project were discussed. For the smooth working mechanism of VPCs, the experts prepared a guideline document (see Annex-5) and presented it to the pilot bar associations and project partners in the 1st Coordination Meeting (see Annex-6) and with the feedback from them, the document was finalized.

The specifications document for the tender of VPC for 5 pilot bar associations was prepared (see Annex-7) and the tender notice will be published in mid-July. Antalya and Nevşehir Bar Associations had problems finding appropriate locations for the establishment of VPCs. Representatives of these Bar Associations are waiting for replies from Chief Prosecutors Office and Municipalities. Currently, both Bar Associations were not able to find any solutions because of the COVID-19 pandemic. For these reasons the specifications were prepared for 5 Provinces, however, as soon as Nevşehir and Antalya Bar Associations resolve their issues they can be easily included in the tender after obtaining approvals.

During the COVID-19 isolation period, experts started to conduct desk work for the ToT and Tailor-made Training Program. The communication expert has drafted a guideline document regarding the communication activities of the project (see Annex-8). This document focuses specifically on each project activity for better implementation, preparations and follow-ups. The guideline underlines the need for multidirectional discourse and focuses on end-users while carefully designing communication activities. The guideline was presented to Bar Associations and NGOs during the 1st regional meeting and it was accepted by them. Complementarily, the Gender Expert also prepared a “Communication Elements in the Scope of Gender” document as a guideline for a gender-sensitive communication approach for the project (see Annex-9). The Communication Expert also prepared the “General Framework of the Website” (see Annex-10) and “Technical Specifications for Website Design” (see Annex-11) documents in accordance with the Lead Law Expert and Gender Expert for the efficient design of the project website. Moreover, the Gender Expert and Lead Law Expert also prepared a comprehensive informative document to be uploaded on the website that includes legal and definite information regarding violence, actions to be taken, precautionary measures and channels of reporting violence (see Annex-12). This document will be beneficial and explanatory for people, especially women and girls, who feel in danger and have been subjected to violence. Finally, the first Advisory and Steering Committee meetings have been organized on 10-11 March 2020 (see Annex-13-14). Additionally, a project logo was selected by project partners (which could be found in the test version of the project website).

Note: UTBA previously requested additional financing from SIDA for attorneys who are going to work at VPCs. The request was forwarded by UNDP to SIDA on 15th of April 2019. This request was discussed during the first Steering Committee Meeting held on the 11th of March 2020 as well (Annex 14 – Steering Committee Meeting minutes). SIDA rejected this proposal and UTBA suspended it.

New Project Logo



Project Website



The project team came up with the idea to conduct a GBV analysis for mapping the current situation in pilot provinces and understanding services or solutions provided to GBV victims. Approval of project partners was obtained. The team collects data from Bar Associations, NGOs and Municipalities. With the help of representatives of pilot Bar Associations, the project team also compiles data from chief prosecutors' offices, courthouses, ŞÖNİMs, police and gendarmerie directorates in pilot provinces about the number of gender-based violence applications, number of injunctions granted, number of victims transferred to shelters and gender-based violence case types. The analysis report is still under preparation due to pending statistical information from related institutions. The results of this study will be discussed with partners and stakeholders during an advisory committee meeting.

ILAP First Coordination Meeting – 04.11.2019:

28 Participants – 39% Male, 61% Female

Public Institutions – 22%

International Organisations – 39%

Bar Associations – 39%



ILAP First Advisory Meeting – 10.03.2020:

27 Participants – 44.5% Male, 55.5% Female

Public Institutions – 18.5%

International Organisations – 40.5%

NGOs – 7.5%

Bar Associations – 33.5%



ILAP First Steering Committee Meeting – 11.03.2020: (no pictures were taken)

18 Participants – 39% Male, 61% Female

Public Institutions – 33.5%

International Organisations – 66.5%

Outcome III – Enhanced capacities of lawyers practicing legal aid through a tailor-made training programme

Progress towards results

Preparations for Training Needs Assessment to determine the online training modules have been initiated within the scope of Activity 3.1. Once the needs are identified by the project experts, a detailed training programme will be presented to the Project Steering Committee and Committee's decision on 5 priority modules will be sought. Upon the approval of the Project Steering Committee, preparations for the development of priority models for pilot online-training delivery will be initiated.

ii) Indicator Based Performance Assessment:

Original Indicators	Achieved Indicator Targets	Source of Verification	Baseline		End of Project Target	Assumptions
			Value	Year		
Output I- Enhanced Coordination Between Women NGO's, Civil Society Organizations, Lawyers and Bar Associations to Improve the Legal Aid System in Turkey						Continued commitment and collaboration of UTBA and Bar Associations, NGOs, CSOs and women groups and local administrations
1.1 Number of regional workshops	1 regional workshop	Workshop participant lists Meeting minutes	0 (No regional workshops for coordination practices)	2019	2 regional workshops	NGOs, CSOs and women groups' sharing their experiences, capacities and field work with the Bar Association Inclusion of policy recommendations of women NGOs, CSOs, and Bar Associations for the improvement of legal aid systems
Output II – Development of a systematic and structured approach for legal aid services via implementing and further improving best practices in pilot Bar Associations: Poppy Project practices						Adopted more structured and improved Poppy Practices in 7 pilot bars Utilized, effective beneficial legal aid services in 7 pilot bars Organized trainings for trainees and lawyers to build capacities of participants at 7 pilot bars and trainings are participated by lawyers
2.1 Number of trainees participated in trainings		List of attendees to trainings	0 (No systematic and structured approach for legal aid services via implementing and further improving best practices in	2019/2020	7 Violence Prevention Centers	
2.2 70 trainees participated in ToT trainings		Training certificates				

2.3 7 pilot bars designed to implement poppy services (Refurbished, equipped and organized)	VPC Guideline has been prepared and technical specifications document for the tender notice have been prepared.	Infrastructure support packages	pilot bar associations) 0 (None of the pilot bars were designed to implement Poppy practices for legal aid services)			Suitable offices with compatible infrastructure for adoption and implementation of Poppy services in 7 pilot provinces Achieved awareness and ownership among the public and institutions following the implementation of communication strategy and action plans in 7 pilot provinces
2.4 Awareness raised in terms of legal aid services and Poppy practices through PR campaigns in 7 pilot bars	Project Communication Action Plan has been prepared for Activity 2.4	Communication Action Plan	0 (PR campaigns were unsuccessful and failure of awareness raising for pilot bar associations)			
2.5 Number of promotion materials and informative videos circulated for 7 pilot bars						
<i>Output III - Enhanced Capacities of Lawyers Practicing Legal Aid Through a Tailor-made Training Programme</i>						Commitment of the bar associations to utilize online training Commitment of lawyers to use the training
3.1 Number of needs assessment report		TNA report	0 (No online training programs developed)	2020/2021	Lawyers capacities enhanced through developed training programs	Required training areas are realistic and useful Software company develops a user-friendly training platform Knowledge gained is enough and useful for lawyers practicing legal aid
3.2 Number of training programs developed		Selected priority modules				
3.3 Number of desk reviews conducted		Desk reviews				
3.4 Number of training modules developed for online trainings		Online trainings				

3.5 Number of analysis reports		Analysis reports				
3.6 Number of lawyers issued certificates for their completion of training programs		Training certificates				
<i>Output IV - Awareness raising among bar associations in Turkey on the performance criteria and evaluation mechanism for legal aid services and automation system for appointment of CCP lawyers</i>						Welcoming and ownership of bar associations and lawyers to establish a performance management and evaluation mechanism by instrumentalizing automation system for appointment, performance criteria and evaluation mechanisms produced in SILA Phase I
4.1 Number of international study visits reports		Study visit reports	0 (No study visits organized)	2021/2022	Awareness raised among bar associations in Turkey on performance criteria and evaluation mechanism	<p>Dissemination and Awareness raising events at national, regional and local level are participated and mechanisms introduced instrumentalized within the system of Bar Associations</p> <p>UTBA stays committed to disseminate the importance of establishing a performance management and evaluation mechanism in Bar Associations</p>

iii) Success Story

The successes of the project within the reporting period are listed below:

President of UTBA contacted the First Lady as they intended to share experiences between VPCs and ŞÖNİMs (Ministry of Family, Labour and Social Services). Furthermore, experienced attorneys working at VPCs will support ŞÖNİMs in providing consultancy and following cases through legal processes. Ministry of Justice representatives also held a meeting with the president of UTBA for future collaborations about violence against women. In line with these developments, a circular devoted to the prevention of gender-based violence was published by the Ministry of Justice. According to the circular, "Domestic and Gender-based Violence Offices" will be operational nationwide and specialized prosecutors will be designated for specific cases. A similar circular has also been issued by the Ministry of Interior, mentioning that vocational trainings will be conducted for law enforcement and related staff. Ministry of Interior also aims to expand its cooperation in the area of violence against women. These initiatives were all in relation and inspired by this project.

The project was successful in terms of raising awareness about legal aid and violence against vulnerable groups among public authorities, civil society and bar associations. The 1st regional meeting increased project visibility and the cooperation network between Bar Associations and NGOs.

Related news articles can be found below:

- A letter from Metin Feyzioğlu to Emine Erdoğan: https://odatv.com/emine-erdogana-mektup-yazdim-21121916_m.html
- Meeting between Ministry of Justice representatives and president of UTBA: <https://www.barobirlik.org.tr/Haberler/adalet-bakanligi-magdur-haklari-daire-baskani-ramazan-gurkan-turkiye-barolar-birligi-baskani-metin--81015>
- Ministry of Justice issued circular to tackle gender-based violence: <https://t24.com.tr/haber/adalet-bakanligi-kadina-siddetle-mucadele-icin-genelge-yayimladi,852611>
- Circular of Ministry of Interior regarding gender-based violence: <http://www.hurriyet.com.tr/gundem/son-dakika-kadina-yonelik-siddetle-mucadele-genelgesi-81-ile-gonderildi-41410251>
- In the initiative of the project team, as the gender-based violence data is being collected from the relevant authorities, Nevşehir Bar Association also shared these data collected in the scope of this initiative with the press: <https://www.iha.com.tr/nevsehir-haberleri/nevsehirde-pandemi-surecinde-37-kadin-intihar-girisiminde-bulundu-nevsehir-2635425/>
<http://beyazgazete.com/video/webtv/guncel-1/pandemi-surecinde-37-kadin-intihar-girisiminde-bulundu-842791.html>

4. PROGRAMMATIC REVISIONS Project Management Arrangements

The project activity plan was modified due to the unprecedented COVID-19 pandemic. It was shared on the 22nd of April 2020 with UTBA, Ministry of Justice and SIDA. Desk work was prioritized during the pandemic. Experts are developing training content and methodology for ToT and tailor-made trainings for the second project result. Moreover, within the scope of the third result, experts are working on a

training needs assessment and respectively they will identify five modules for the online legal aid training program in close consultation with the project partners. Draft versions of the document regarding the priority modules will be shared with the partners before the steering committee meeting. These modules will be ready to present during the second steering committee meeting. Technical specifications for the procurement of office equipment for VPCs were completed. Upon completion of the final steps in collaboration with UNDP's Procurement Unit, the tender is planned to be published in mid-July. Project activities where travels are required were delayed towards the end of the year because of health concerns and travel restrictions due to the COVID-19 pandemic.

i) Communication and Visibility

The project's visibility-related developments within the reporting period are listed below:

Initially, in the scope of 2 communication campaigns of the UNDP Communications Team, Phase I project has been included as success stories within the reporting period. The first campaign was "Space4Life": https://www.youtube.com/watch?v=qj_73VpVCog and the second one was "Happiness Is": <https://bencemutluluk.undp.org.tr/nurettin-kilic-mardin/>.

At the regional workshop, the Communication Expert prepared a news article to be added in the project website as well as a tweet: <https://twitter.com/undpturkiye/status/1237369223896346625> and furthermore, a package that included documents regarding the activities of each participating NGO as well as an informative document about the project alongside visibility materials were distributed to all participants for enhancing the knowledge and coordination between NGOs and with the project. Also, upon request, 100 more of these packages were sent to Denizli Women's Rights Protection Association to be disseminated in Denizli.



1st Regional Meeting Visibility Package

The project website, planned to be published in mid-July, will also have crucial information on the project and its activities as well as the VPCs to be established. Alongside the UNDP Turkey website, news and announcements will be published through it.

The Ministry of Justice (MoJ) hopes that the communication and visibility activities carried out in the future will contribute to the promotion of Judicial Support Directorates (ADM) and Forensic Interview Rooms (AGO) because their two initiatives are also important for vulnerable groups access to justice.

Overall, MoJ believes that VPCs, ADMs and AGOs will altogether contribute greatly to the legal aid system in Turkey therefore, they are going to support victims of violence in accessing legal services in cooperation with UTBA and Bar Associations.

ii) Risks, Mitigation Measures and Assumptions

A COVID-19 pandemic response plan was prepared by the UNDP Project Team and shared with partners. The plan was approved. The pandemic forced activities which require large organizations to be delayed due to health risks. For this reason, activities which require desk work were prioritized but, these were still in line with the original activity plan. The effects of the pandemic were minimized by minor adjustments to the original activity plan. The 2nd wave of the pandemic is valid, and further adjustments will be proposed to partners if problems continue.

Updated Project Risk Log

#	Description	Date Identified	Impact & Probability 1- 5	Countermeasures / Management response	Owner	Last Update	Status
1	Low ownership of pilot bar associations	During project design	P=2 I=4	<p>Ensuring continuous commitment of UTBA as a project partner</p> <p>Obtaining official written consent from pilot bar associations for their commitment and participation</p> <p>Conducting periodic field visits to pilot bars for monitoring implementation</p> <p>Maintaining close communication with pilot bars and public institutions</p> <p>Consider local dynamics and reputation of bars while implementing project activities such as relationships with institutions and CSOs</p> <p>Ensure feasibility and refurbishment is done in accordance with pilot bars requirements and regulations</p> <p>Inclusion of pilot bars to the communication plan for raising local awareness</p>	UTBA UNDP MoJ	30 June 2020	
2	Change of presidents and management boards of pilot bar associations	During project design	P=2 I=3	<p>Conduct informative field visits with representatives of project partners to pilot provinces about project implementation and methodology</p> <p>Ensuring close cooperation with board members and bar president</p>	UTBA UNDP MoJ	30 June 2020	

				Maintaining coordination between NGOs, CSOs, public institutions and bar associations for the sustainability of outputs			
3	Change of presidents in public institutions after national elections	During project design	P=2 I=3	<p>Conduct informative field visits with representatives of project partners to pilot provinces about project implementation and methodology</p> <p>Ensuring close cooperation with newly elected presidents and working collaboratively with bar associations and CSOs for building trust</p> <p>Maintaining coordination between NGOs, CSOs, public institutions and bar associations for the sustainability of outputs</p>	UTBA UNDP MoJ	30 June 2020	
4	Change of project staff in UNDP	During project design	P=1 I=2	<p>Introduce new members of the project team to project partners</p> <p>Update new staff for familiarizing with project implementation and facilitation</p> <p>Making sure a handover note has been created by previous staff for newly recruited staff</p> <p>Including new staff during field visits for introducing to pilot bar presidents and board members</p>	UTBA UNDP MoJ	30 June 2020	
5	Weak interest of NGOs and CSOs during implementation of activities	During project design	P=2 I=3	<p>Obtaining consent of selected NGOs and CSOs during field visits to pilot provinces for ensuring commitment and participation</p> <p>Roles of partners were delegated carefully during project design.</p> <p>Ownership of project partners will be ensured during the project.</p> <p>Coordination events were incorporated carefully throughout design.</p> <p>Conducting periodic field visits to pilot provinces and monitoring implementation from the perspective of NGOs</p>	UTBA UNDP MoJ	30 June 2020	

				<p>and CSOs</p> <p>Reminding NGOs and CSOs about their crucial significance in terms of victims' referral mechanism</p> <p>Make sure NGOs and CSOs are effectively taking part in obtaining statistics about legal aid applications</p> <p>Understanding concerns of NGOs and CSOs throughout project implementation in order to avoid misunderstandings</p> <p>Maintaining close communication with NGOs and CSOs for a stable cooperation network with public institutions and bars</p> <p>Consider local dynamics while implementing project activities such as relationships with institutions and CSOs</p> <p>Inclusion of CSOs to the communication plan for raising local awareness</p>			
6	Adverse feeling against CSOs and Poppy Center from conservatives	During project design	P=1 I=2	<p>Correct analysis of current practices and design activities with local situations kept in mind.</p> <p>Make sure that circumstances at local levels are feasible for the establishment of legal aid center.</p> <p>Official commitment of bar associations was taken previously for establishment of legal aid centers.</p> <p>Keep track of the environmental changes and the project team will be prepared for finding different solutions.</p> <p>Delegate roles among project partners carefully and ensure ownership of established legal aid service centers locally.</p> <p>Ensure coordination among local authorities, institutions and NGO's for an effective referral mechanism for provision of legal aid services</p> <p>By using effective communication tools such as local radios, television shows, television series and brochures:</p> <p>a) Clarify the roles of CSOs and NGOs regarding violence</p>	UTBA UNDP MoJ	30 June 2020	

				<p>prevention</p> <p>b) Explain the efficiency of Poppy Project in Ankara and the results produced</p> <p>c) Explain conciliation and mediation are not durable solutions for the prevention of violence in families</p> <p>d) Disclose negative effects of inequality, violence against members of disadvantaged groups, especially women</p> <p>Local security forces such as the police and gendarmerie may inform victims about assistance provided by CSOs and the legal aid services, counselling provided by violence prevention centers (ex: Poppy Center)</p> <p>Advertising legal aid services provided by CSOs and violence prevention centers in women shelters, shopping centers, bazaars, hairdressers, schools, education centers and employment agencies.</p>			
7	Lack of interest to the project by TÜBAKKOM	During project design and inception phase	P=2 I=2	<p>TÜBAKKOM consists of members from ‘Women’s Rights Commissions’ of bar associations. Throughout field visits during the inception phase these representatives were included in activities and discussions. In the future, these commissions will be further incorporated during project implementation.</p> <p>By inclusion of Women’s Rights Commissions during implementation of project activities (meetings, workshops etc.), TÜBAKKOM’s involvement is going to be ensured.</p>	UTBA UNDP MoJ	30 June 2020	
8	Failure of the communication strategy for performance criteria	During project design and inception phase	P=1 I=1	<p>Acquiring consent of local bar associations higher managements about performance criteria</p> <p>Advocating performance criteria by showcasing best practices in other countries</p> <p>A communication expert has been included to the project’s expert pool for creating an efficient communication strategy and plan</p> <p>Implementation of both an internal and external communication plan for covering all aspects of</p>	UTBA UNDP MoJ	30 June 2020	

				communication and awareness raising gaps.			
9	Continuation of traumatic incidents against women, children, people with disabilities and refugees due to traditions, societal pressure and local culture	During project design and inception activities	P=2 I=3	<p>Security forces, governors and prosecutors were informed face to face about the project and their commitments were ensured.</p> <p>Through an effective communication plan, societal awareness raising is going to be achieved, more vulnerable people will be informed.</p>	UTBA UNDP MoJ	30 June 2020	
10	Potential harm may be given to women, children and people with disabilities while trying to access to legal aid	During project design and inception phase	P=2 I=3	<p>Outputs of the project including needs assessment reports, trainings and training material will draw attention to the specific protection measures needed by women, children and people with disabilities during legal procedures and provide recommendations to equip lawyers for possible risk scenarios.</p> <p>Security forces at pilot provinces were informed about the project timeline, activities and overall functioning mechanisms</p> <p>Both gendarmerie and police forces are committed to assist 'Violence Prevention Centers' in reaching out to people who were subjected to violence</p> <p>Security forces gave their consent to help victims safely reach 'Violence Prevention Centers' whenever their assistance is required</p> <p>Violence Prevention Centers will be established in protected areas and special attention will be given to not intimidate victims</p>	UTBA UNDP MoJ	30 June 2020	

11	Misunderstanding of project motivation, activities and goals by Ministry of Family, Labor and Social Services (MoFLS), especially by ŞÖNİM's (Centers functioning under MoFLS)	During project design and inception phase		<p>Conducting face to face visits to relevant authorities in order to present the project, share the activity plan and highlight the main goal about legal aid services, legal consultation and the referral mechanism.</p> <p>Ensuring CSOs and NGOs roles within the referral mechanism.</p> <p>Clarifying our aim to work hand in hand with ŞÖNİMs in order to strengthen the prevention mechanism.</p>	UTBA UNDP MoJ	30 June 2020	
12	Dysfunctional and inefficient online trainings	During project design	P=2 I=3	<p>Trainings and training materials will draw attention to the specific protection measures required by women during the legal process and provide recommendations to equip lawyers for possible risk scenarios.</p> <p>Training programs will be designed according to lawyers' development needs in terms of legal aid service types.</p> <p>Training experts will be given roles to develop training materials and conduct trainings.</p> <p>Training activities were designed carefully and spread out through a logical timeline for high efficiency.</p> <p>The vice president of UTBA is also the person in charge of the training center of UTBA, therefore he gave his consent about the sustainability and continuing functionality of online trainings</p> <p>Our lead expert (certified online trainer) has proven experience in designing online legal training modules, materials, for legal practitioners in the field of legal aid</p> <p>User friendly online training materials is going to be designed for easier and practical usage</p> <p>The trainings will be designed for mobile phone adaptability</p>	UTBA UNDP MoJ	30 June 2020	

13	Turkish Government's draft amendment of Attorney's Law	4 May 2020	P=3 I=3	Consultative meetings with the project partners will be conducted regarding the action to be taken.	UTBA UNDP MoJ	30 June 2020	The amendment is currently being discussed in the parliament.
14	COVID-19 Pandemic	11 March 2020	P=3 I=5	The activity plan of the project will be modified in response to the pandemic.	UTBA UNDP MoJ	30 June 2020	A COVID-19 pandemic response plan was prepared by the UNDP Project Team and shared with partners.

Comparison of the Expenditures with the Amounts Foreseen in the Project Document:

	Budget in Project Document (USD)	Revised Budget Approved by SIDA on 17/09/2019 (USD)	Expenditures in 2019 (USD)	Expenditures in 2020 (USD)	Total Expenditure in 2019-2020 (USD)
<i>Outcome 1 - Enhanced coordination between women NGOs, civil society organizations, public bodies, lawyers and bar associations to improve the legal aid system in Turkey.</i>	36.960,00	43.650,00	0	20,456.53	20,456.53
<i>Outcome 2 - Development of a systematic and structured approach for legal aid services via implementing and further improving best practices in pilot Bar Associations: Poppy Project Practices</i>	429.360,00	447.547,80	8.076,05	41.407,07	49.483,12
<i>Outcome 3 - Enhanced capacities of lawyers practicing legal aid through a tailor-made training programme</i>	170.950,00	158.800,00	0	0	0
<i>Outcome 5 – Project Management</i>	430.635,00	430.635,00	38.300,21	45.352,19	83.652,4
<i>Direct Project Cost (DPC) 3%</i>	37.968,15	37.119,98	0	16.800,00	16.800,00
<i>General Management Support (GMS) 8%</i>	104.285,86	101.956,22	3.711,61	6.262,89	9.974,50
TOTAL	1.407.859,01	1,407,859.01	50.087,8711	130.278,68	180,366.55

Note: 33.7% of the first trench transferred on 14 June 2019 (534,383.85 USD, 5,000,000.00 SEK with the exchange rate of SEK/USD: 9.5350) was delivered as of 30 June 2020.

6. RESOURCES

EXPECTED RESULTS	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME			RESPONSIBLE PARTY	PLANNED BUDGET			REALIZED		
		Y1	Y2	Y3		Funding Source	Budget Description	Amount (USD)	Expenditure	Remaining Budget	Notes
Outcome I - Enhanced Coordination Between Women NGO's, Civil Society Organizations, Lawyers and Bar Associations to Improve the Legal Aid System in Turkey	1.1 Networking and coordination practices	X			UTBA UNDP	SIDA	Experts (28 m/days)	8.550	6.993,70	1.556,30	
							Travel & accommodation	26.000	12.945,07	21.374,93	
							Meeting Costs	8.320			
							Miscellaneous Expenses	780	519,26	260,74	
Outcome II – Development of a systematic and structured approach for legal aid services via implementing and further improving best practices in pilot Bar Associations: Poppy Project practices	2.0 Baseline studies for establishment	X			UTBA UNDP	SIDA	Experts (29 m/days)	9.050	9.050	0	
							Travel & accommodation	14.000	4.145,49	17.856,51	
							Meeting Costs	8.000			
							Miscellaneous Expenses	400	174,4	225,60	
	2.1 Tailor-made Training Programme	X			UTBA UNDP	SIDA	Experts (70 m/days)	22.250	20.953,35	1.296,65	
							Travel & accommodation	19.950	0	19.950	
							Meeting Costs	67.200	0	67.200	
							Miscellaneous Expenses	500	0	500	
	2.2 ToT Training Programme	X			UTBA UNDP	SIDA	Experts (52 m/days)	15.950	0	15.950	
							Travel & accommodation	45.500	0	45.500	
							Meeting Costs	33.200	0	33.200	

							Miscellaneous Expenses	600	0	600	
	2.3 Infrastructure Support and Upgrading of Pilot Bar Associations	X			UTBA UNDP	SIDA	IM Expert	7.500	3.120	4.380	
							Infrastructure support packs	70.000	0	70.000	
							Travel & accommodation	10.500	5.219,88	5.280,12	
							Miscellaneous Expenses	1.050	0	1.050	
	2.4 Communicati on and Outreach for each Pilot Bar Association	X			UTBA UNDP	SIDA	PR Campaigns	66.500	4.600	65.600	
							Experts (34 m/days)	10.200	2.220	7.980	
							Travel & accommodation	15.750	0	15.750	
Outcome V – Project Management		X			UNDP	SIDA	Project Manager	30.000	81.004,93	19.555,07	
		X			UNDP	SIDA	Project Clerk	15.600			
		X			UNDP	SIDA	Project Associate	24.000			
		X			UNDP	SIDA	Project Assistant	14.400			
		X			UNDP	SIDA	Human Rights and Rule of Law Projects Coordinator	16.560			
		X			UNDP	SIDA	Rent	15.960	0	15.960	
		X			UNDP	SIDA	Audit & Evaluation Costs	18.525	0	18.525	
		X			UNDP	SIDA	Project Steering Group & Advisory Meetings (4)	4.000	823,88	3.176,12	
		X			UNDP	SIDA	Visibility	1.500	1.499,24	0,76	
		X			UNDP	SIDA	Translation Services	3.000	167,30	2.832,70	
							Sundry	0	155,50	-	
Direct Project Cost (DPC) 3%		X			UNDP	SIDA		17.215,35	16.800	415.35	
General Management Support (GMS) 8%		X			UNDP	SIDA		47.284,83	9.974,50	37.310,33	
TOTAL								669.795,18	180,366.55	489.428,63	

EXPECTED RESULTS	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME			RESPONSIBLE PARTY	PLANNED BUDGET			REALIZED		
		Y1	Y2	Y3		Funding Source	Budget Description	Amount (USD)	Expenditure	Remaining Budget	Notes
Outcome II – Development of a systematic and structured approach for legal aid services via implementing and further improving best practices in pilot Bar Associations: Poppy Project practices	2.5 Monitoring and Review of Local Poppy Practices (annual for 2020-2021)		X		UTBA UNDP	SIDA	Experts (19 m/days)	6.200	0	6.200	
							Travel & accommodation	7.000	0	7.000	
							Meeting Costs	1.400	0	1.400	
							Miscellaneous Expenses	100	0	100	
Outcome III – Enhanced Capacities of Lawyers Practicing Legal Aid Through a Tailor-made Training Programme	3.1 Training Needs Assessment for a tailor-made Online Training Programme on Legal Aid		X		UTBA UNDP	SIDA	Experts (13 m/days)	4.050	0	4.050	
	3.2 Preparation of Priority Modules on Legal-Aid for Online Training		X		UTBA UNDP	SIDA	Expert (6 m/days)	2.050	0	2.050	
							Long Term Agreement	48.750	0	48.750	
	3.3 Preparation of Software Infrastructure for Online Training Programme		X		UTBA UNDP	SIDA	Experts (13 m/days)	4.050	0	4.050	
							Services	100.000	0	100.000	
Project Manager			X		UNDP	SIDA		30.000	0	30.000	
Project Clerk			X		UNDP	SIDA		15.600	0	15.600	
Project Associate			X		UNDP	SIDA		24.000	0	24.000	

<i>Project Assistant</i>			X		UNDP	SIDA		14.400	0	14.400	
<i>Human Rights and Rule of Law Projects Coordinator</i>			X		UNDP	SIDA		16.560	0	16.560	
<i>Rent</i>			X		UNDP	SIDA		15.960	0	15.960	
<i>Audit & Evaluation Costs</i>			X		UNDP	SIDA		18.525	0	18.525	
<i>Project Steering Group & Advisory Meetings (4)</i>			X		UNDP	SIDA		4.000	0	4.000	
<i>Visibility</i>			X		UNDP	SIDA		1.500	0	1.500	
<i>Translation Services</i>			X		UNDP	SIDA		3.000	0	3.000	
<i>Direct Project Cost (DPC) 3%</i>			X		UNDP	SIDA		9.511,35	0	9.511,35	
<i>General Management Support (GMS) 8%</i>			X		UNDP	SIDA		26.124,51	0	26.124,51	
TOTAL								352.680,86	0	352.680,86	

EXPECTED RESULTS	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME			RESPONSIBLE PARTY	PLANNED BUDGET			REALIZED		
		Y1	Y2	Y3		Funding Source	Budget Description	Amount (USD)	Expenditure	Remaining Budget	Notes
<i>Outcome II – Development of a systematic and structured approach for legal aid services via implementing and further improving best</i>	2.5 Monitoring and Review of Local Poppy Practices (annual for 2021-2022)			X	UTBA UNDP	SIDA	Experts (19 m/days)	6.200	0	6.200	
							Travel & accommodation	7.000	0	7.000	
							Meeting Costs	1.400	0	1.400	

<i>practices in pilot Bar Associations: Poppy Project practices</i>							Miscellaneous Expenses	147,80	0	147,80	
Outcome IV – Awareness raising among bar associations in Turkey on the performance criteria and evaluation mechanism for legal aid services and automation system for appointment of CCP lawyers	4.1 International Study Visits to Best Practices			X	UTBA MoJ UNDP	SIDA	Experts (5 m/days)	1.750	0	1.750	
							Travel & accommodation	64.000	0	64.000	
							Interpretation Costs	8.000	0	8.000	
							Meeting Costs	21.600	0	21.600	
	4.2 Implementation of Communication Plan for Awareness Raising on Performance Management and Automation System			X	UTBA MoJ UTBA	SIDA	Expert (15 m/days)	4.750	0	4.750	
	4.2.1 One-day National Conference			X	UTBA MoJ UTBA	SIDA	Expert (35 m/days)	12.250	0	12.250	
							Travel & accommodation	27.500	0	27.500	
							Meeting Costs	10.000	0	10.000	
							Miscellaneous Expenses	500	0	500	
	4.2.2 Five Local Study Visits to Best Practicing Bar Associations			X	UTBA MoJ UTBA	SIDA	Expert (8 m/days)	2.800	0	2.800	
							Travel & accommodation	22.500	0	22.500	
							Meeting Costs	10.000	0	10.000	
							Miscellaneous Expenses	2.500	0	2.500	
Project Manager				X	UNDP	SIDA		30.000	0	30.000	
Project Clerk				X				15.600	0	15.600	
Project Associate				X	UNDP	SIDA		24.000	0	24.000	
Project Assistant				X	UNDP	SIDA		14.400	0	14.400	
Human Rights and Rule of Law Projects Coordinator				X	UNDP	SIDA		16.560	0	16.560	
Rent				X	UNDP	SIDA		15.960	0	15.960	
Audit & Evaluation Costs				X	UNDP	SIDA		18.525	0	18.525	

<i>Project Steering Group & Advisory Meetings (4)</i>				X	UNDP	SIDA		4.000	0	4.000	
<i>Visibility</i>				X	UNDP	SIDA		1.500	0	1.500	
<i>Translation Services</i>				X	UNDP	SIDA		3.000	0	3.000	
<i>Direct Project Cost (DPC) 3%</i>				X	UNDP	SIDA		10.393,28	0	10.393,28	
<i>General Management Support (GMS) 8%</i>				X	UNDP	SIDA		28.546,89	0	28.546,89	
<i>TOTAL</i>								385.382,97	0	385.382,97	

Note: The expenditures have so far been in line with the activity plan. There have not been any modifications therefore, the notes column is left empty.

ANNEXES:

Annex-1: Project Gender Action Plan
Annex-2: 1st Regional Workshop Meeting Minutes
Annex-3: 1st Regional Workshop Reports of Experts
Annex-4: Project Communication Framework
Annex-5: VPC Guideline
Annex-6: 1st Coordination Meeting Minutes
Annex-7: Technical Specifications for the VPCs
Annex-8: Communication Activities Concept and Details
Annex-9: Communication Elements In the Scope of Gender
Annex-10: General Framework of the Website
Annex-11 Technical Specifications for Website Design
Annex-12: Gender-based Violence and Relevant Information
Annex-13: 1st Advisory Committee Meeting Minutes
Annex-14: 1st Steering Committee Meeting Minutes

Report Submitted By:

Name/Surname: Orhun Yurtvermez

Title: Project Manager

Date: 30 June 2020

Signature: 